

OCT 14 2020

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 1st day of September, 2020, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that the County had very little damage in the recent hurricane.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To ratify and record the appointment of Loretta Mason as Elections Administrator effective August 20, 2020 at the budgeted rate, due to the vacancy created by Elections Administrator Cheyenne Lampley's resignation.
- b. To ratify and record the employment of Kelsey Lake as Deputy Voter Registrar effective August 31, 2020 at the rate of \$15.00 per hour.

ROAD & BRIDGE

- a. To record and submit to the Grand Jury each Commissioner's Annual Road Report.
- b. To approve and record a request by Midcoast G & P (East Texas) LP to place a 8" natural gas pipe line within the right-of-way of Panola County Road #310.
- c. To approve and record a request by Midcoast G & P (East Texas) LP to place a 8" natural gas pipe line within the right-of-way of Panola County Road #311.

MISCELLANEOUS

- a. To approve minutes of Commissioner Court meetings held during the month of August, 2020.
- b. To approve and record 2020 Budget Amendment No. 17.
- c. To set fees to be charged for services by the Offices of Sheriff and Constables in compliance with Section 118.131 of the Local Government Code and to authorize posting of notice of such fees as required by Section 81.007 of the Local Government Code.
- d. To record Statement of Officer and Oath of Office forms for Panola County Elections Administrator Loretta Mason.
- e. To approve and record Panola County Treasurer's Report for 1st Quarter Fiscal Year 2020.
- f. To approve and record a change in Section 6.04 (Sick Leave) of the Panola County Employee Handbook.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Auditor Jennifer Stacy (2); Panola County Treasurer Joni Reed; and PCSD Detention Officer Colton McNair.

Commissioner Ronnie LaGrone moved and Commissioner Craig Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

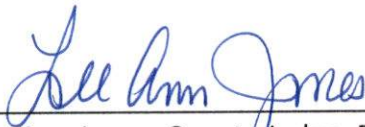
A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. The Court heard a presentation from Clarissa Moon, Panola County Extension Agent on Walk Across Texas and the health benefits of regular exercise.
8. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a rental contract for the Carthage Civic Center for 123rd Judicial District Court. The motion carried unanimously. SEE RENTAL CONTRACT ATTACHED.
9. Following an explanation by Joni Reed, County Treasurer, Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to opt out of the Employee Social Security Taxes Deferral Program. The motion carried unanimously. SEE INFORMATION ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve the purchase of a 2021 Dodge Ram 2500 Crew Cab from Grapevine Dodge Chrysler Jeep for use by the Panola County Road and Bridge Department, Precinct #3 through BuyBoard Contract #601-19. The motion carried unanimously. SEE QUOTE ATTACHED.
11. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to un-declare a 2009 Chevrolet 2500HD truck, unit #910, VIN 1GCHC44K49F161393 as surplus property for Precinct #2 and put it back in service for Precinct #4. The motion carried unanimously. SEE LETTER ATTACHED.

12. Following an explanation by Bill Abney of Lake Windermere Ltd, Commissioner David A. Cole moved and Commissioner Ronnie LaGrone seconded the motion to approve a preliminary plat for the Lake Windermere Subdivision – Second Supplement Lots 31 and 32 to be located in the A. Lampin Survey A-902 in Panola County, Texas. The motion carried unanimously. SEE INFORMATION ATTACHED.
13. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve Vine Service Agreement No. 20202144900-466-1 between Appriss, Inc. and Panola County. The motion carried unanimously. SEE CONTRACT ATTACHED.
14. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve Savns Maintenance Grant Contract #2111656 between the Office of the Attorney General and Panola County. The motion carried unanimously. SEE CONTRACT ATTACHED.
15. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a purchase proposal quote from Election Systems and Software for election support. The motion carried unanimously. SEE QUOTE ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to adopt the Panola County Clerk Records Archive, Preservation and Restoration Plan (public hearing held August 18, 2020 in Commissioners’ Court meeting). The motion carried unanimously.
17. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt the Panola County District Court Records Technology Fund Plan (public hearing held August 18, 2020 in Commissioners’ Court meeting). The motion carried unanimously.
18. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve a Service Level Agreement between Texas A & M Agrilife Extension Service and Panola County pertaining to information technology services beginning on September 1, 2020 and automatically renewing every year. The motion carried unanimously. SEE AGREEMENT ATTACHED.

The meeting adjourned at 2:20 PM.

Dated this 1st day of September, 2020.



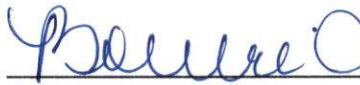
 LeeAnn Jones, County Judge, Panola County, Texas

10-13-20

 Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 1, 2020.


Bobbie Davis, County Clerk



10/13/20
Date